**國立臺灣大學化學系碩士班推薦函**

**Department of Chemistry, NTU**

**Letter of Recommendation for Master’s Program**

1. 申請人填寫部分：報考組別（學籍分組）- ⬜ 化學組 ⬜ 化學生物學組

1. For the Applicant: Group to Apply (Registration) - ⬜ Chemistry ⬜ Chemical Biology

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| 姓 名Name |  | 性 別Gender | ⬜男M ⬜ 女F |
| 畢業校系Graduated from |  大學 學系(University) (Dept.) | 專題領域Undergraduate Research Topic(請勾1-2項)(check 1-2 boxes) | ⬜有機Organic Chemistry⬜無機Inorganic Chemistry⬜物化Physical Chemistry⬜分析Analytical Chemistry⬜生化Biochemistry⬜材料Materials Chemistry⬜其他None of the above  |
| 專題題目Undergraduate Research Title |  | 專題教授Undergraduate Research Advisor |  |
| 連絡電話TEL | ( ) | 手機Mobile |  |
| 畢業年度Year of Graduation | ⬜應屆畢業生Graduating in the current year⬜已畢業Graduated： 年 月畢業(現職currently employed at： )(YYYY/MM) |
| 推薦人Recommended by | 姓名Name |  | 連絡電話TEL |  |
| 服務單位Affiliation |  | 職稱Title |  |

貳、以下為「推薦人」填寫部分(For the referrer)：

I. 與被推薦人之基本資料：knowledge of the recommended student

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| 1.「被推薦者」之關係：How did you know the recommended student?(可以多選you may check multiple boxes if applicable) | ⬜ 導師，共擔任 年Advisor, for \_\_\_ years⬜ 老師，共教過申請人 門課Teacher, for \_\_\_ courses⬜ 專題指導老師Advisor for undergraduate research⬜ 學系主任/研究所所長Department or institute chair⬜ 工作主管Supervisor at work ⬜ 朋友/同事Friend/Colleague |
| 2.與「被推薦者」認識之時間：How long have you known him/her? | 約 年(ca. \_\_\_ years) |
| 3.與「被推薦者」熟悉程度：How well do you know him/her? | ⬜非常熟悉 ⬜熟悉 ⬜不很熟悉 ⬜不熟悉very well well not too well not well at all |

II. 請評估被推薦人於所繳交之研究報告的結果部分其個人完成研究之比率：

（擇一勾選，非指導教授免填）Please evaluate how well the student completed the undergraduate research in terms of the finalized research report submitted: (Tick one box below; please fill in N/A if you’re not the student’s advisor for the undergraduate research project)

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| --- | --- | --- | --- | --- | --- |
| 百分比Percentage Options | 81-100％ | 71-80% | 51-70％ | 31-50％ | 30%以下below 30% |
| 被推薦人完成比率Completion Rate by the Student |  |  |  |  |  |
| 其他說明Complementary Notes |  |

III. 請就「被推薦者」之科學素養與能力，依據最適合申請人在班上(或工作單位) 學生中的狀況，做一客觀評鑑：In terms of the scientific literacy and competence of the recommended student, please make an objective evaluation of the following items according to the applicant’s performance in class (or at work)

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| 評估項目Items of Evaluation | 傑出Excellent0-5％ | 優良Very Good6-15％ | 佳Good16-30％ | 普通Standard31-50％ | 尚可Satisfactory51-70％ | 差Barely Satisfactory後(last )30％ | 瞭解不夠無法評定N/A (not enough knowledge) |
| 1.分析能力analytical skills |  |  |  |  |  |  |  |
| 2.創造思考能力creative thinking |  |  |  |  |  |  |  |
| 3.操作實驗之技巧experiment operation |  |  |  |  |  |  |  |
| 4.實驗室工作習慣lab work habits |  |  |  |  |  |  |  |
| 5.自信心與成熟度self-confidence & maturity |  |  |  |  |  |  |  |
| 6.建議/批評接受度advice/criticism acceptance |  |  |  |  |  |  |  |
| 7.口頭表達能力oral expression |  |  |  |  |  |  |  |
| 8.英文能力English competence |  |  |  |  |  |  |  |
| 9.研究潛力research potential |  |  |  |  |  |  |  |
| 10.學業成績academic performance |  |  |  |  |  |  |  |

IV. 請描述「被推薦者」之個性行為(可多選)：Please describe the personality of the recommended student (you may check multiple boxes if applicable)

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| 1.被推薦人在學(或在職)期間工作態度Work attitude at school/work | ⬜自動自發Proactive ⬜嚴謹小心Meticulous ⬜認真努力 Hard-working⬜被動 Passive ⬜馬馬虎虎 Sloppy ⬜亟需改善 In urgent need of improvement ⬜其他None of the above  |
| 2.整體推薦程度How much do you recommend the applicant? | ⬜極力推薦very much ⬜推薦 recommended⬜勉予推薦somewhat recommended ⬜不推薦not recommended |
| 3.您會接受「被推薦者」為您的學生嗎Would you accept him/her as your student? | ⬜非常願意very much ⬜願意yes⬜不很願意yes with conditions ⬜不願意no |

V. 推薦人是有無對被推薦者之補充評論：⬜無 ⬜有( 頁，請於背頁或另加附頁)

Do you have any supplementary comments on the recommended student? ⬜ No ⬜ Yes (\_\_\_ page(s), please write on the back of this page or attach an additional page)

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| 推薦人簽名Referrer’s Signature |  | 填表日期Date (YYYY/MM/DD) |  | 年 |  | 月 |  | 日 |