[F135-2]臺大化學系助教提請離職申請書（提前離職者）(修訂日：105.9)

[F135-2] NTU Dept. of Chemistry Teaching Assistant (TA) Separation Application Form

(Early termination of employment) (Updated Sep. 2016)

（本聯由助教填寫To be filled out by the teaching assistant）

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| 助教姓名  Name of TA | |  |
| 員編  Staff ID number | |  |
| 聯絡電話  TEL | |  |
| 實驗組別  Experiment Group | |  |
| 負責實驗或課務  Experiment or Course Job Tasks | |  |
| 離職生效日  Separation Effective Date | | 年 　 月 日 |
| 提請離職原因  Reason of Separation | | □國外深造  □其他特殊原因：  □Plan of Study Abroad  □Other Reasons:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 原續聘提報情形  Reported Plan of Application for Continued Employment | | 前曾於助教續聘調查中：  Intention expressed during the survey on plan of application for continued TA employment:  ■一、提報8月1日離職，今因特殊原因如說明，故提請提前辭職。  ■1.I reported Aug. 1 as the separation date but need to terminate the employment earlier due to the reason stated above.  □二、原於提報續聘案調查時，因尚無法決定留任與否，故提報「俟決定後另行專案報校」，今因特殊原因如說明，故提請提前辭職。  □2. I could not decide whether to continue the employment during the survey, so I chose the option to “Report to the University in a separate case after the decision is made”. However, for the reason stated above, I need to apply for early separation now. |
| 檢附資料  Appendices | | □ 提請提前離職之詳細原因說明  □Detailed explanation on early separation  □ 相關佐證規章：  □Relevant regulations to support early separation  □ 其他：  □Others: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 簽名  Signatures | 助教簽名  TA Signature |  |
| 實驗組  召集教師簽名  Signature of the Experiment Group Convening Professor |  |
| 課務教師(無則免) Signature of the Course Instructor (Not needed if not applicable) |  |
| 系會結果(系辦填)  Decision of the Department Council Meeting  (To be filled out by the Dept. Office) | | 經本系\_\_\_\_\_年\_\_\_\_\_\_月\_\_\_\_\_日決議：  In accordance with the department resolution passed on YYYY/MM/DD, the application is  □同意Approved □不同意Disapproved |