[F135-2]臺大化學系助教提請離職申請書（提前離職者）(修訂日：105.9)

[F135-2] NTU Dept. of Chemistry Teaching Assistant (TA) Separation Application Form

(Early termination of employment) (Updated Sep. 2016)

（本聯由助教填寫To be filled out by the teaching assistant）

|  |  |
| --- | --- |
| 助教姓名Name of TA |  |
| 員編Staff ID number |  |
| 聯絡電話TEL |  |
| 實驗組別Experiment Group |  |
| 負責實驗或課務Experiment or Course Job Tasks | 1.
2.
3.
4.
5.
 |
| 離職生效日Separation Effective Date |  年 　 月 日 |
| 提請離職原因Reason of Separation | □國外深造□其他特殊原因： □Plan of Study Abroad□Other Reasons:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 原續聘提報情形Reported Plan of Application for Continued Employment | 前曾於助教續聘調查中：Intention expressed during the survey on plan of application for continued TA employment:■一、提報8月1日離職，今因特殊原因如說明，故提請提前辭職。■1.I reported Aug. 1 as the separation date but need to terminate the employment earlier due to the reason stated above. □二、原於提報續聘案調查時，因尚無法決定留任與否，故提報「俟決定後另行專案報校」，今因特殊原因如說明，故提請提前辭職。□2. I could not decide whether to continue the employment during the survey, so I chose the option to “Report to the University in a separate case after the decision is made”. However, for the reason stated above, I need to apply for early separation now. |
| 檢附資料Appendices | □ 提請提前離職之詳細原因說明□Detailed explanation on early separation □ 相關佐證規章： □Relevant regulations to support early separation□ 其他： 　　　　 □Others: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 簽名Signatures | 助教簽名TA Signature |  |
| 實驗組召集教師簽名Signature of the Experiment Group Convening Professor  |  |
| 課務教師(無則免) Signature of the Course Instructor (Not needed if not applicable) |  |
| 系會結果(系辦填)Decision of the Department Council Meeting(To be filled out by the Dept. Office) | 經本系\_\_\_\_\_年\_\_\_\_\_\_月\_\_\_\_\_日決議：In accordance with the department resolution passed on YYYY/MM/DD, the application is □同意Approved □不同意Disapproved |